

# UTKAL SOAP PRODUCTS LIMITED

Notice is hereby given that an Extraordinary General Meeting (EGM) of the Members of **UTKAL SOAP PRODUCTS LIMITED** will be held on **Wednesday, 19<sup>th</sup> day of October, 2016 at 1:00 p.m.** at **MMS Chambers, 4A Council House Street, Kolkata – 700001 (West Bengal)** to transact the following business:

## **SPECIAL BUSINESS:**

### **CHANGE IN NAME OF THE COMPANY**

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a **Special Resolution**:

“**RESOLVED THAT** pursuant to Section 4(4), 13 and all other applicable provisions of the Companies Act 2013, (hereinafter referred to “the Act”) including any statutory modification or re – enactment thereof for the time being in force and subject to the necessary approvals, consents, permissions and sanctions, required, if any, in this regard from Central government (power delegated to Registrar of Companies) and any other appropriate regulatory authorities and subject to such terms, conditions, amendments or modifications as may be required or suggested by any such authorities, consent of the members is hereby given for changing name of the Company from **UTKAL SOAP PRODUCTS LIMITED** to **ASPIRA PATHLAB & DIAGNOSTICS LIMITED** or any other name as may be approved by regulatory authorities under the Companies Act 2013, or any other rules, laws, acts, statutes or regulations as may applicable to the Company.

**FURTHER RESOLVED THAT** the name clause being clause in the Memorandum of Association of the company be altered accordingly.

**FURTHER RESOLVED THAT** in terms of section 14 of the Companies Act 2013, the Articles of Association of the company be altered by deleting the existing name of the company wherever appearing and substituting it with the name of the company.

**FURTHER RESOLVED THAT** the Board of Directors or any committee thereof is hereby authorized to accept any other name approved by the relevant regulatory authorities and seek approval for the change in the name of the company accordingly without making any further reference to the members for their approval.

**For UTKAL SOAP PRODUCTS LIMITED**

**Sd/-**

**PARESH BHANUSHALI**

**(Director)**

**DIN: 00205142**

**Place: Mumbai**  
**Date: 22/09/2016**

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Regd. Off.: MMS Chambers, 4A Council House Street, Kolkata-700 001, India

Phone: 033-2248 0210 • Fax : 033-2248 7018

Corp. Off.: 608-611, Marathon Max, MulundGoregaon Link Road, Mulund (W), Mumbai – 400 080.

Phone: 022-2592 9310 E-Mail: [utkalsoap@gmail.com](mailto:utkalsoap@gmail.com)

CIN NO.: L51909WB1973PLC028878

# UTKAL SOAP PRODUCTS LIMITED

## NOTES:

**A Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself/herself and the proxy need not be a member of the Company. The proxy form in order to be effective must be deposited with the Company not less than 48 hours before the time fixed for commencement of the Meeting. The proxy form is enclosed herewith the Notice.**

1. The Members/Proxies should bring the Attendance Slip sent herewith duly filled for attending the Meeting.
2. The Explanatory Statement pursuant to section 102 of the Companies Act, 2013 in respect of Special Businesses is annexed hereto.
3. Corporate Members intending to send their authorised representatives are requested to send a duly certified copy of the Board Resolution authorizing the representatives to attend and vote at the Extraordinary General Meeting.
4. The voting rights for the shares are one vote per equity share, registered in the name of the shareholders / beneficial owners as on Cutoff Date of **12.10.2016**
5. The Company is pleased providing the facility for voting by members by electronic means and the business of the meeting may be transacted through electronic voting system. In terms of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015, the Company has engaged the services of Central Depository Services (India) Limited (CDSL) to provide the facility of electronic voting ('e-voting') in respect of the resolutions proposed at this EOGM.
6. The Board of Directors has appointed Mr. S. K.Pandey, Practicing Company Secretaries and failing Ms. **Sajeeda Patel** or Ms. **Pooja Jobanputra** an Independent Professional as the Scrutinizer for conducting this E-voting process in a fair and transparent manner.
7. Shareholders holding shares either in physical form or in dematerialized form, as on the cut-off date of, shall be eligible to cast vote either through remote e-voting or in the EOGM.
8. Members attending the meeting who have not cast their vote by remote e-voting (i.e. casting votes by a member using electronic voting system from a place other than venue of extraordinary general meeting) shall have the facility of voting, either through ballot or polling paper, at the venue of meeting.
9. Members who have cast their votes by remote e-voting prior to the EOGM, may also attend the meeting but shall not be entitled to cast their vote again.
10. The notice of EOGM is being sent to the members, whose names appear in the register of members / register of beneficial owners maintained by depositories as at closing hours of business on Friday, 16.09.2016
11. Notice of the EOGM along with attendance slip, proxy form, along with the process, instructions and the manner of conducting e-voting is being sent electronically to all the members whose e-mail IDs are registered with the Company / depository participant(s). For members who request for a hard copy and for those who have not registered their email address, physical copies of the same are being sent through the permitted mode.
12. Investors who became members of the Company subsequent to the dispatch of the Notice / Email and holds the shares as on the cut-off date i.e. 12.10.2016, are requested to send the written /email communication to the Company at **utkalsoaps@gmail.com** by mentioning their FolioNo. / DP ID and Client ID No to obtain the Log-in ID and Password for e-voting.

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## 13. VOTING THROUGH ELECTRONIC MEANS

- I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Extra Ordinary General Meeting (EOGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the EOGM (“remote e-voting”) will be provided by Central Depository Services (India) Limited (CDSL).
- II. The facility for voting through ballot paper shall be made available at the EOGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper. The members who have cast their vote by remote e-voting prior to the EOGM may also attend the EOGM but shall not be entitled to cast their vote again.
- III. **The process and manner for remote e-voting are as under:**
- (i) The remote e-voting period commences on **16<sup>th</sup> October, 2016 (9:00 a.m.)** and ends on **18<sup>th</sup> October, 2016 (5:00 p.m.)**. During this period members’ of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of **12<sup>th</sup> October, 2016**, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
- (ii) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com) during the voting period
- (iii) Click on “Shareholders” tab.
- (iv) Now Enter your User ID
- a. For CDSL: 16 digits beneficiary ID,
- b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
- c. Members holding shares in Physical Form should enter Folio Number registered with the Company, excluding the special characters.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

<b>For Members holding shares in Demat Form and Physical Form</b>	
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"><li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li><li>In case the sequence number is less than 8 digits enter the applicable number of 0’s before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li></ul>
DOB	Enter the Date of Birth as recorded in your demat account with the depository or in the company records for your folio in dd/mm/yyyy format
Bank Account Number	Enter the Bank Account Number as recorded in your demat account with the depository or in the company records for your folio. <ul style="list-style-type: none"><li>Please Enter the DOB or Bank Account Number in order to Login.</li></ul>

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(DBD)	<ul style="list-style-type: none"><li>• If both the details are not recorded with the depository or company then please enter the member-id / folio number in the Bank Account Number details field as mentioned in above instruction ( iv ).</li></ul>
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- (viii) After entering these details appropriately, click on “SUBMIT” tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant Company Name i.e. **UTKAL SOAP PRODUCTS LIMITED** on which you choose to vote.
- (xii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on “Click here to print” option on the Voting page.
- (xvii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Note for Institutional Shareholders & Custodians :
- Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <https://www.evotingindia.com> and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details they have to create a compliance user which should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
  - The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact them at 18002005533
14. Institutional Members / Bodies Corporate (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory (ies) who are authorized to vote through e-mail at

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**pandeyk2004@yahoo.co.in** with a copy marked to **helpdesk.evoting@cdslindia.com** on or before **18<sup>th</sup> October, 2016**, upto 5:00 pm without which the vote shall not be treated as valid.

15. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of **12<sup>th</sup> October, 2016**. A person who is not a member as on cut-off date should treat this notice for information purpose only.
16. The shareholders shall have one vote per equity share held by them as on the cut-off date of **12<sup>th</sup> October, 2016**. The facility of e-voting would be provided once for every folio / client id, irrespective of the number of joint holders.
17. Since the Company is required to provide members the facility to cast their vote by electronic means, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of **12<sup>th</sup> October, 2016** and not casting their vote electronically, may only cast their vote at the Extra Ordinary General Meeting.
18. Notice of the EOGM along with attendance slip, proxy form along with the process, instructions and the manner of conducting e-voting is being sent electronically to all the members whose e-mail IDs are registered with the Company / Depository Participant(s). For members who request for a hard copy and for those who have not registered their email address, physical copies of the same are being sent through the permitted mode.
19. Investors who became members of the Company subsequent to the dispatch of the Notice / Email and holds the shares as on the cut-off date i.e. **12<sup>th</sup> October, 2016** are requested to send the written / email communication to the Company at **utkalsoaps@gmail.com** mentioning their Folio No. / DP ID and Client ID to obtain the Login-ID and Password for e-voting.
20. Mr. S. K Pandey, practicing Company Secretary (Membership No. ACS 8546) has been appointed as the Scrutinizer to scrutinize the remote e-voting process and voting at the EOGM in a fair and transparent manner. The Scrutinizer will submit, not later than 3 days of conclusion of the EOGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman of the Company or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
21. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website [www.utkalsoapproductsltd.com](http://www.utkalsoapproductsltd.com) and on the website of CDSL. The same will be communicated to the stock exchanges viz. The Calcutta Stock Exchange Limited and Metropolitan Stock Exchange of India Limited, where the shares of the company are listed.

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# UTKAL SOAP PRODUCTS LIMITED

## Explanatory Statement under Section 102(1) of the Companies Act, 2013

### Item No. 1

The following explanatory statement, pursuant to Section 102 of the Companies Act, 2013 ('the Act'), set out all material facts relating to the business mentioned at the accompanying Notice dated 22<sup>nd</sup> September, 2016.

The Company has recently amended its main object wherein it intends to venture into research laboratory & diagnostic centers, initially in and around Mumbai/Thane & Navi Mumbai & later on in other states of India. The present name of the Company reflects the soap manufacturing activities, which the Company has stopped long back. Presently, Company main business activities is running & acquiring diagnostics centers & pathlab. The new name will reflect the correct & present business activities of the Company. Aspira means aspiration. Hence, the present management decided to change the name of the Company to "**ASPIRA PATHLAB & DIAGNOSTICS LIMITED**"

As per the provisions of section 13 of the companies act 2013 approval of the shareholders is required to be accorded for changing the name of the company by way of passing Special Resolution. Hence the resolution is put up for the shareholders' approval.

Ministry of Corporate Affairs, Gurgaon vide its letter dated 16<sup>th</sup> September, 2016 has given NOC for change of name of the Company to "**ASPIRA PATHLAB & DIAGNOSTICS LIMITED**" & this name is valid only for 60 days from the date of application within which all formalities are required to be compiled. However all the regulatory approvals may not come within the stipulated time. Hence shareholders' approval is being obtained to change name of the company with any other name also as may be acceptable to the regulatory authorities without specific consent of the members.

Your Directors recommend the Special Resolution for approval of the shareholders.

None of the Directors, Managers, Key Managerial Personnel and their relatives, in any way, is concerned or interested in the resolution except to the extent of their shareholding/ shareholding of their associates as Promoters / Promoter Group in the Company.

**For UTKAL SOAP PRODUCTS LIMITED**

**Sd/-**

**PARESH BHANUSHALI**

(Director)

DIN: 00205142

Place: Mumbai

Date: 22/09/2016

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# UTKAL SOAP PRODUCTS LIMITED

SR No.....

## ATTENDANCE SLIP

Extra Ordinary General Meeting, Wednesday, the 19th day of October, 2016 at 1.00P.M. at MMS Chambers, 4A Council House Street, Kolkata – 700001 (West Bengal).

Name of the Shareholder	
Address	
Registered Folio/ DP ID & Client ID	
No of Shares held	
Name of the Proxy / Authorised Representative, if any	

I / We hereby record my / our presence at the EXTRA ORDINARYGENERAL MEETING of the Company to be held on Wednesday, the 19<sup>th</sup> day of October, 2016 at 1.00 P.M. at MMS Chambers, 4A, Council House Street, Kolkata – 700001 (West Bengal).

\_\_\_\_\_  
Signature of Shareholder/ Proxy/ Authorised Representative

Note: The Member/Proxy must bring this Attendance Slip to the Meeting, duly completed and signed, and hand over the same at the venue entrance.

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# UTKAL SOAP PRODUCTS LIMITED

FORM NO. MGT - 11

## Proxy Form

[Pursuant to Section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member(s)	
Registered Address	
E-mail ID	
Folio No. / *DP-ID & Client	

*\*Applicable for Investors holding shares in electronic form.*

I / We, being the member (s) of ..... shares of the above named company, hereby appoint:

1.	Name:	Address:
	E-mail Id:	Signature:

Or falling him

2.	Name:	Address:
	E-mail Id:	Signature:

Or falling him

3.	Name:	Address:
	E-mail Id:	Signature:

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Extra Ordinary General Meeting of the Company, to be held on Wednesday, the 19<sup>th</sup> day of October, 2016 at 1.00P.M. at MMS Chambers, 4A, Council House Street, Kolkata – 700001 (West Bengal), and at any adjournment thereof in respect of such resolutions as is/are indicated below:-

\*\* I/We wish my/our above Proxy to vote in the manner as indicated in the box below:-

Item No.	Resolution(s)	For	Against
1.	Special Resolution for Change of name of the Company		

Signed this ..... day of ..... 2016.

Affix Re.1 Revenue Stamp

.....  
Signature of Shareholder

.....  
Signature of Proxy holder(s):

### Notes:

1. This form should be signed across the stamp as per specimen signature registered with the Company.
2. ***This form of Proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the meeting.***
3. A proxy need not be a member of the Company.
4. A person can act as proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
5. **\*\*This is only optional. Please put a 'x' in the appropriate column against the resolutions indicated in the Box. If you leave the 'For' or 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.**
6. Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.
7. In the case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be stated.

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# UTKAL SOAP PRODUCTS LIMITED

## Polling Paper

[Pursuant to section 109(5) of the Companies Act, 2013 and rule 21(1)(c) of the Companies (Management and Administration) Rules, 2014]

Name of Company: **Utkal Soap Products Limited**

Registered Office: MMS Chambers, 4A Council House Street, Kolkata -700001 India

## Polling Form

- 1 Name of the First Named Shareholder :  
(In block letters)
- 2 Name of the Joint Holder(s) if any :
- 3 Registered address of the sole/first named Shareholder :
- 4 Registered Folio No./ DP No./ Client ID No. :
- 5 Class of shares & No. of shares held :

I/We hereby exercise my/our vote in respect of **Resolutions** enumerated below by recording my assent or dissent to the said resolutions in the following manner::

Item No.	Items	No. of shares	I/We assent to the Resolution	I/We dissent to the Resolution
<u>Special Resolution</u>				
1.	Change of Name of the Company			

Place:

Date:

**Signature of the Shareholder**

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