



ASPIRA PATHLAB & DIAGNOSTICS LIMITED

ARCHIVAL POLICY

1. Introduction:

Regulation 30(8) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“Regulations”) requires every Listed Company to formulate and put in place a policy on archival of information/events disclosed on the Website of the Company (www.aspiradiagnostics.com).

2. Policy Objective:

To define principles and guidelines for ensuring protection, maintenance and archival of **ASPIRA PATHLAB & DIAGNOSTICS LIMITED** (“the Company”) disclosures, documents and records that are placed on its website www.aspiradiagnostics.com.

3. Disclosed Events/information:

Disclosure made by Company to **BSE Limited** (hereinafter referred to as “**Stock Exchange**”) of all the Material Events (as defined in the Policy for Determination of Material Events framed under Listing Regulation) shall be hosted on the website of the Company for a period of 5 years from the date of hosting on the website and thereafter shall be archived and preserved for such period as determined in the policy for preservation of documents formulated under Listing Regulation (“**Preservation Period**”), so as to be available for retrieval within the Preservation Period. After expiry of Preservation Period, the said disclosure can be destroyed as per the policy for preservation of documents.

4. Communication of Policy:

This Policy shall also be posted on the web-site of the Company.